Overview

An exciting opportunity has arisen for an exceptional Forensic Collision Investigator to join a team of collision investigators based in Surrey.

The role will involve conducting detailed analysis for both the criminal and civil sector.

Job Description

<table>
<thead>
<tr>
<th>Job Title</th>
<th>Senior Consultant</th>
</tr>
</thead>
<tbody>
<tr>
<td>Location</td>
<td>Surrey, UK</td>
</tr>
<tr>
<td>Reporting to</td>
<td>Principal Consultant</td>
</tr>
<tr>
<td>Salary</td>
<td>£30,000 to £40,000 negotiable</td>
</tr>
</tbody>
</table>

Job Purpose

To provide an investigative lead on reports requested by clients and deliver Expert services to the highest standards. A Senior Consultant is also expected to be involved in the day-to-day running of FCIR and be key stakeholder in the development of the Company.

The role will:

- Provide Expert Collision Investigation Reports to clients
- Comply fully with the entire Criminal/Civil process for the provision of Expert services
- Work autonomously in that function, with management of time and working calendar
- Attend the locus of collisions (or similar) at times of relevance to the incident (e.g. late at night/early in the morning)
- Peer Review other Expert’s work
- Perform administrative functions of the day to day running of the company
- Ensure that FCIR complies with GDPR requirements
- Maintain CPD
- Assist in the expansion of the client base
- Deputise for the Principal Consultant at key meetings
- Deputise for the Principal Consultant in producing Estimates for Clients
- Communicate clear messages to members of FCIR
- Be a role model of positive, inspirational and highly visible technical ability
- Maintain an exemplary level of service to FCIR
- Maintain and promote the values of FCIR at all times

Key Result Areas and Performance Indicators

- Deliver timely and comprehensive investigation results
- Ensure that FCIR remains at the cutting edge
- Develop the business in new and existing business areas
- Maintain responsibility for personal development, including attending seminars and training courses as agreed with the Managing Director.
- Undertake audits of clients and instructions
- Ensure GDPR compliance
- Provide regular updates to the Principal Consultant on individual cases of note and business developments
- Maintain a responsible cash flow for case work undertaken
# Key Relationships and Stakeholders

- Solicitors
- Barristers
- Insurance Companies
- Police Forces
- External Experts
- Institutes of related fields
- Training Providers
- Managing Director
- Principal Consultant
- Senior Consultants

## Personal Specification

<table>
<thead>
<tr>
<th>Qualifications, Accreditations and Education</th>
<th>Essential/Desired</th>
</tr>
</thead>
<tbody>
<tr>
<td>Hold a full clean driving licence for Cat A, B and C vehicles</td>
<td>E</td>
</tr>
<tr>
<td>Hold a full clean driving licence for Cat D and C+E vehicles</td>
<td>D</td>
</tr>
<tr>
<td>Hold an Emergency Service blue light driving qualification</td>
<td>E</td>
</tr>
<tr>
<td>Hold a Master’s Degree (or higher) of Equivalent level of theoretical knowledge</td>
<td>D</td>
</tr>
<tr>
<td>Hold qualifications in the examination of motor vehicles of all types</td>
<td>E</td>
</tr>
<tr>
<td>Hold a City and Guilds/UCPD in Collision Investigation</td>
<td>E</td>
</tr>
<tr>
<td>Hold a Driving Instructors Certificate</td>
<td>D</td>
</tr>
<tr>
<td>Hold Qualifications in teaching or related field</td>
<td>D</td>
</tr>
</tbody>
</table>

### Experience

- Have at least 10 year’s experience in investigating collisions                                            | E                 |
- Have published papers in a related field                                                                 | E                 |
- Have extensive experience of the Court process                                                            | E                 |
- Have extensive experience in writing expert reports                                                     | E                 |
- Have extensive experience in proving live evidence to a Court                                             | E                 |
- Have extensive experience in both Criminal and Civil forums                                              | D                 |

### Knowledge and Skill

- Working knowledge of Road Traffic Legislation                                                            | E                 |
- Working Knowledge of the Court Processes (Criminal and Civil)                                             | E                 |
- Developing and shaping policies                                                                          | D                 |
- Achieving accreditation to ISO standards                                                                  | D                 |

### Personal Abilities

- Excellent oral and written communication skills                                                           | E                 |
- Relationship Builder                                                                                     | E                 |
- Analytical thinker                                                                                        | E                 |
- Sound understanding of diversity                                                                         | E                 |
- Ability to plan and priorities work                                                                      | E                 |
- Ability to work flexibly                                                                                  | E                 |
- Decisive                                                                                                  | E                 |
Process

Candidates will be expected to express an initial interest by contacting FCIR directly via email Vacancies@FCIR.co.uk

Applicants will be expected to provide an up to date CV and CPD record at the point of expressing an interest.

The process will consist of 3 stages. Firstly, a submission of 2 collision investigation reports completed by the applicant with associated exhibits (redacted as appropriate). This is designed for the applicant to demonstrate their current level of work.

Successful applicants at stage 1 will be provided with a degree of sanitised disclosure and will conduct a reconstruction of the events of the collision, and present their findings in report form.

Successful applicants at stage 2 will be invited to attend a panel interview/assessment day.